

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 5, 1999

ALL COUNTY INFORMATION NOTICE NO. I-46-99

TO: COUNTY WELFARE DIRECTORS
COUNTY FISCAL OFFICERS
COUNTY AUDITOR CONTROLLERS
COUNTY PROBATION OFFICERS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☒ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: CLAIMING CHANGES DUE TO IMPLEMENTATION OF THE
TEMPORARY ASSISTANCE FOR NEEDY FAMILIES PROGRAM
(TANF) FINAL RULE

The purpose of this letter is to alert County Welfare Departments (CWDs) regarding the upcoming changes to the time study and claiming policies due to the release of the final TANF regulations effective October 1, 1999. All of the revised instructions will be released in the October/December 1999 Quarterly Time Study and Claiming Instruction Letters. Final TANF regulations will impose new federal reporting requirements, which will affect the way counties historically capture and report expenditure data.

The new Federal reporting requirements require the state to report expenditure data by assistance, non-assistance (new category), 15% administration cap, and administration not subject to the 15% cap (non-admin, new category). This level of detail will require a restructuring of the CalWORKs and Child Care program categories in order to report expenditures as stated above. Time study and claiming instructions will be issued based on the final TANF regulations for the December 1999 quarter. The claiming instructions will identify those supportive services that are considered to be, by definition, assistance vs. non-assistance. Counties will be required to report child care, transportation and other supportive services separately for assistance and non-assistance payments and should identify cases as assistance or non-assistance. For additional information regarding administrative, assistance, and non-assistance definitions, please refer to 45 CFR Part 260, et al. TANF; Final Rule, pages 17893 and 17880.

A fiscal workgroup comprised of staff representing the CWDs and the California Department of Social Services met and developed recommendations regarding the claiming impact under the new Federal reporting requirements. Based on the final TANF regulations, the workgroup determined that information and referral activities could be excluded from the 15% administration cap, as a non-eligibility determination

Page Two

cost. Counties can expect to see this change in the December 1999 quarter. The eligibility determination activities have been redefined and a new program code will be established for information and referral activities only.

If you have any questions regarding this ACIN, please contact your Fiscal Policy Analyst at (916) 657-3440.

***Original Document Signed By
Jarvio A. Grevious on 8/5/99***

JARVIO A. GREVIOUS, Deputy Director
Administration

c: CWDA